

## Friends of Whitesheet PTA Meeting Minutes

22<sup>th</sup> April 2024

Start of meeting: 2pm

Present:

Jade Deverill – Chair/Secretary	Amanda - Member
Willicia Sibthorpe - Treasurer	Cian - Member

### Welcome and Apologies

Apologies received from:

Tamsin

### Minutes of last meeting

- 

### Treasurers

- Wills to put Jade on bank account details.
- Wills to remove non-pta members

### Events Past

- 

### Events Future

#### Stourhead

- Amanda has started level 2 food hygiene training.
- Set up from 6am on the day, no Saturday access.
- 10am Open.
- Amanda to look through menu and write up suggested menu, share with group and write a ingredients list – Still to do.
- Minimoos happy to supply Milkshake – Amanda to sort collection.
- RD Johns – To pay for full shopping list. Woohoo
- Amanda to sort any extra little bits.
- Food delivery to Jade 3<sup>rd</sup> of May – Wills/ Amanda to pick up food – Time tbc
- Jade print and laminate a copy of the Allergen list x 3
- Jade to do advertising board for the school - What is the money being raised for.
- Jade ask Leah school brochure with upcoming dates.
- Jade to do advertising poster.
- Wills to sort float.

#### Volunteers

- Sunday – Amanda, Wills, Tamsin, Taz,
- Monday – Amanda, Wills,
- To check - Stu, Donna & Mum, Lynne

- **Cake volunteers – Cian, Tamsin, Donna, Wills, Jade**

### **Bingo**

Bingo – raised £245

### **Summer Fayre**

- To discuss a smaller event to keep it in house.

### **AOB**

- Purchase of soil for veg patches for forest school area.
- Wills to set a date for AGM.
- Jade to enquire running a pool party.
- Wills to supply updated public liability certificate.
- Joel to do double check clotted cream is cream and not ice cream.

End: 15:03